

5355 West Taft Road
North Syracuse, NY 13212
dbowles@nscsd.org (315) 218-2150

August 2023

Dear Parent/Guardian and Student:

The primary concern of every employee in this district is the safety and welfare of each student. Behavior on school buses is a concern that affects not only every student on that bus, but the bus driver and individuals in other vehicles. In order to make bus transportation in this district as safe as possible, bus drivers, building administrators and district officials have established expectations for appropriate behavior on buses.

We ask that you review the procedures identified below, so that you understand the expectations and the procedures that will be followed to assure the safety of each student.

In the event a student misbehaves on a bus, the following steps will be followed:

- Step 1 The bus driver will attempt to correct any disciplinary problems by asking the pupil to behave and assign seats to pupils, as necessary.*
- Step 2 If misbehavior continues, the driver will contact the parent or guardian. This contact will be made through a Parent Notification Form.*
- Step 3 If the student continues to misbehave, the bus driver will process a Bus Conduct Report. Upon receiving this report, the principal will contact the parent/guardian by telephone and letter and he/she may suspend the pupil from riding the bus for one to three days.*
- Step 4 If a subsequent offense occurs, the bus driver will process another Bus Conduct Report. After this report has been received by the principal, he/she shall meet with the student involved. Unless he/she finds extenuating circumstances, the principal will suspend the student's bus riding privilege for one to five days, and will hold a conference with the student's parents.*

The length of bus suspensions shall not exceed five days per incident unless authorized by the Superintendent of Schools. Pupils are responsible for attending school on a regular basis even though the privilege of being transported has been suspended due to misbehavior.

In the case of chronic misbehavior or serious infractions on the part of a student, the building principal and the Director of Transportation have the authority to remove the student from the bus so that safety will be ensured and order maintained. The Superintendent of Schools also has the authority to remove a student from the bus at any time during the school year in order to ensure bus safety.

We expect to have a safe school year. We enlist your support in making the safety of all students a priority. Your cooperation in maintaining positive behavior on buses will benefit every individual.

Thank you,



Daniel Bowles, Superintendent of Schools