

Cicero-North Syracuse High School



Student/Parent Handbook 2025-2026

CICERO-NORTH SYRACUSE HIGH SCHOOL

STUDENT PLANNER 2025 - 2026

NORTH SYRACUSE CENTRAL SCHOOL DISTRICT

Dear Students:

Welcome to a new school year at CNS!

This planner is designed to support you throughout the year. Use it to stay organized, keep track of assignments, and stay informed about school events and activities. It also serves as your hall pass—so make sure to carry it with you every day.

Inside, you'll find helpful information and a summary of key topics from the CNS Parent-Student Handbook. For complete details about the student code of conduct and district policies, please refer to the full handbook.

CNS is a community full of opportunities. Your choices, effort, and attitude will shape your experience—so approach each day with purpose, make positive decisions, and make the most of your time here.

Wishing you a successful and memorable year,
The CNS Faculty and Staff

This planner belongs to:

Name

Grade

ID Sticker:

Dr. Terry Ward, Superintendent of Schools

NORTH SYRACUSE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Michael Mirizio, President
Xavier Moody-Wusik, Vice President
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Paul Farfaglia
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Amanda Sugrue
Mark Thorne

PLEASE NOTE:

Many procedures and policies in this agenda are abbreviated. For the complete policy and procedure, please see the Parent-Student Handbook on the CNS website or the Board Policy Handbook on nscsd.org

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CICERO-NORTH SYRACUSE HIGH SCHOOL

Phone Number: 218-4100

Office Hours: 7:00 a.m. – 3:00 p.m.

Web Site: www.nscsd.org

Principals

Executive Principal
Associate Principal
House I Principal
House II Principal
House III Principal

Ms. Kristen M. Hill
Mr. Damon Villnave
Ms. Heather Puchta
Ms. Ann Lorenzini
Ms. Kim Rice

Deans

Ms. Cusumano – A - L
Mr. Colasanti – M – Z

Counselors

House I

315-218-4107

Ms. Mack
Ms. Nappi
Ms. Heffron

House II

315-218-4207

Mr. Breindel
Ms. Kwilos
Ms. Scarcella

House III

315-218-4307

Ms. Murphy
Ms. Wilson

Attendance

Ms. Ranalli
218-4110

Ms. Bouziden
218-4310

Career Center

Ms. Deaver

Health Office

Ms. Shumway - 10
Ms. McClure - 11
Ms. Koslowski-Brown- 12

Library

Ms. Andrews
Ms. Santimaw

Ms. Makepeace, LPN
Ms. Stachnik, LPN

Secretarial Staff

Executive Secretary – Ms. Clancy
Requisitions – Ms. Bryan Registrar – Ms. Shenandoah

House I - Ms. Troutman
House II - Mrs. Mirizio
House III - TBD

Counseling - Ms. Scott
Counseling - Ms. Feidt
Counseling - Ms. Frey

School Resource Officer

Onondaga County Sheriff's Department
Deputy Alvin Williams
Deputy Jason Wright

**CICERO-NORTH SYRACUSE HIGH SCHOOL
SCHOOL HOURS**

<u>Block</u>	<u>Times</u>
1 (AC Days) /5 (BD Days)	7:35 a.m. – 8:56 a.m.
2 (AC Days) /6 (BD Days)	9:01 a.m. – 10:27 a.m.
3E (AC Days) /7E (BD Days)	10:32 a.m. – 11:06 a.m. – Lunch 11:11 a.m. – 12:32 p.m. – Class
3M (AC Days) /7M (BD Days)	10:32 a.m. – 11:14 a.m. – Class 11:16 a.m. – 11:49 a.m. – Lunch 11:52 a.m. – 12:32 p.m. – Class
3L (AC Days) /7L (BD Days)	10:32 a.m. – 11:55 a.m. – Class 12:00 p.m. – 12:32 p.m. – Lunch
4 (AC Days) /8 (BD Days)	12:37 p.m. – 2:00 p.m.
After School Tutoring (except Tuesday) and extracurricular activities	2:10 p.m. – 3:00 p.m.
Teacher or Dean Assigned Detention	2:10 p.m. – 3:00 p.m.

Athletic practice begins at 3:00 p.m.

HALF-DAY SCHEDULE

Block 1 or 5 7:35 – 8:15 a.m.
 Block 2 or 6 8:20 – 9:00 a.m.
 Block 3 or 7 9:05 – 9:43 a.m.
 Block 4 or 8 9:48- 10:26 a.m.

2- HOUR DELAY SCHEDULE

Block 1/5 9:35-10:29 a.m.
 Block 2/6 10:34-11:27 a.m.
 Block 3E/7E 11:32-11:58 a.m. Lunch
 12:03-1:01 p.m. Class

Block 3M/7M 11:32 - 12:01 p.m. Class
 12:03-12:29 p.m. Lunch
 12:32- 1:01 p.m. class

Block 3L/7L 11:32-12:30 Class
 12:35-1:01 Lunch

Block 4/8 1:06-2:00 p.m.

If there is a snow day and/or school is cancelled, the next day becomes the letter day that was missed.

CNS SUPPORT NET

Looking for support and don't know where to go? Feel free to contact any of the following staff members for support:

CONTACT:	WHO/WHERE:
Attendance (Near Main Entrance) If you arrive late to school or need to leave early	Ms. Ranalli Ms. Bouziden
School Counselors For counseling ranging from academic to social/emotional support	<u>House 1 Counselors, Room 129</u> Ms. Heffron Ms. Mack Ms. Nappi <u>House 2 Counselors, Room 234</u> Mr. Breindel Ms. Kwilos Ms. Scarcella <u>House 3 Counselors, Room 335</u> Ms. Murphy Ms. Wilson
Conflict Mediation	Counselors, Psychologists, Social Workers, Deans
Dean for Discipline Issues	Ms. Cusumano, Room 111 A - L Mr. Colasanti, Room 211 M - Z
Health Office For medical attention and support	<u>Room 133</u> Ms. Shumway- 10 Mrs. McClure - 11 Mrs. Koslowski-Brown - 12 Ms. Makepeace
Executive Principal/Associate Principal/House Principal For any concerns	<u>Main Office, Room 136</u> Ms. Kristen Hill, Executive Principal Associate Principal – Damon Villnave, Room 111 House 1 – Ms. Heather Puchta, Room 119 House 2 – Ms. Ann Lorenzini, Room 224 House 3 – Ms. Kim Rice, Room 325
School Psychologists For special education students and/or specific learning problems	<u>Room 127</u> Ms. Green Ms. Gill
Social Worker For family and/or personal counseling	<u>Room 101</u> Ms. Mills <u>Room 201</u> Ms. Couillard <u>Room 301</u> Ms. Robillard
Liberty Resources For family and/or personal counseling	<u>House I Counseling</u> Ms. Haggerty Ms. Cartini
Student Assistance Program	Room 334 TBD

If you need to enter or exit the building between 7:35 AM and 2:00PM, you must sign in and out at Security and your Attendance Office in the Main Foyer.

Listen and/or watch P.A. and video announcements every day for important information throughout the year.

2025-26 Counselor Alpha Split			
	Grade 10	Grade 11	Grade 12
Mack	<i>A-Cap</i>	<i>A-Bur</i>	<i>A-Bud & Ru-Sali</i>
Heffron	<i>Caq-Di</i>	<i>Bus-Dim</i>	<i>Bue-Cla & Salj-Sto</i>
Nappi	<i>Dj-Gul</i>	<i>Din-Ham</i>	<i>Cle-E & Str-Stz</i>
Kwilos	<i>Gum-Ke</i>	<i>Han-Kh</i>	<i>F-Hor & Su-Sz</i>
Breindel	<i>Kf-McG</i>	<i>Ki-Moo</i>	<i>Hou-Lee</i>
Scarcella	<i>McH-Pin</i>	<i>Mop-Rel</i>	<i>Lef-Ne</i>
Wilson	<i>Pio-Sm</i>	<i>Rem-S</i>	<i>Ng-Ro</i>
Murphy	<i>Sn-Z</i>	<i>T-Z</i>	<i>T-Z</i>

PROGRESS REPORT SCHEDULE

Week	End of Marking Period
5	October 3
15	December 12
25	March 6
35	May 15

Reports Available On Schooltool

October 10
December 19
March 13
May 22

REPORT CARD SCHEDULE

Week	End of Marking Period
10	November 7
20	January 27
30	April 17
40	June 18

Report Available On Schooltool

November 14
February 4
April 24
June – Mailed – June 29

C-NS BUILDING CALENDAR

2025-2026 *All dates on this calendar are subject to change*	January: 1-3 No School – Holiday Recess 6 Start Classes 19 Martin Luther King’s Birthday 20-23 Regents Exam Days 28 ½ Day Superintendent’s Day
August: 23 SAT Test	February: 16-20 Winter Recess – No School
September: 2 Superintendent’s Conference Day 3 Superintendent’s Conference Day 4 First Day of School 13 Starburst 15 - 18 School Pictures 30 Open House	March: 19 - 21 Musical 24 National Honor Society Induction 28 Superintendent’s Conference Day 30-31 Spring Break
October: 7 College /Trades Fair/Financial Aid Night 10 Shortened Day 11 PSAT 13 Columbus Day – No School 18 ACT Testing 20- 23 Senior Pictures 30 Picture Retakes 30 Shortened Day	April: 1-3 Spring Break 11 ACT Testing 25 Festival of the Arts - NSJH
November: 4 Superintendent’s Conference Day 8 SAT Testing 11 Veteran’s Day – No School 20-22 Fall Play 26-28 Thanksgiving Recess – No School	May: 2 SAT Test 5-16 AP Exams 8 CNS Talent Show 15 ½ Day Superintendent’s Day 15 Junior Day/Junior Prom 25 Memorial Day – No School 29 ½ Day Superintendent’s Day 29 Senior Ball

December: 13 ACT Testing 22-31 Christmas Break	June: 4 Awards Ceremony 9-10 Regents Exams 9 Dollars for Scholars 13 ACT Testing 19 Juneteenth Observance 17 - 25 Regents Exams 26 Rating Day 26 Last day – Staff 26 Graduation
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NORTH SYRACUSE CENTRAL SCHOOL DISTRICT
2025-2026 SCHOOL CALENDAR
Approved 3/24/2025 BOE Meeting



	M	T	W	T	F
S - 19	SEPTEMBER				
T - 22	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			

	M	T	W	T	F
S - 22	OCTOBER				
T - 22		1	2	3	
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31

	M	T	W	T	F
S - 15	NOVEMBER				
T - 16	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

	M	T	W	T	F
S - 15	DECEMBER				
T - 15	1	2	3	<4>	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

	M	T	W	T	F
S - 19	JANUARY				
T - 19		1	2		
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

(S - 91) (T - 94)

LEGEND	
	No School for Students and 10-Month NSCSD Staff
	Shortened Day for PreK-12 Students / Staff Workshops
	Shortened Day for Middle School Students / Parent Conferences
	Shortened Day for Pre-K-4 Students / Parent Conferences
	No Students / Superintendent's Conf. Day / Staff Workshops
	Scheduled 2 Hour Delay for PK-9
	Regents Test Days
	Depending on snowday usage, these days may be shortened for K-7
Totals	
"S" Student Days 181	
"T" Teacher Days 186	
NYS Education Department refers to 1/2 days as shortened days . The dismissal times remain the same.	

	M	T	W	T	F
S - 15	FEBRUARY				
T - 15	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27

	M	T	W	T	F
S - 19	MARCH				
T - 20	2	3	4	5	6
	9	10	11	<12>	13
	16	17	18	19	20
	23	24	25	26	27
	30	31			

	M	T	W	T	F
S - 19	APRIL				
T - 19		1	2	3	
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	

	M	T	W	T	F
S - 20	MAY				
T - 20				1	
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

	M	T	W	T	F
S - 18	JUNE				
T - 18	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24+	25	26

(S - 92) (T - 93)

Sep. 1	Labor Day
Sep. 2	Superintendent's Conference Day
Sep. 3	Superintendent's Conference Day
Sep. 4	First Day of School
Oct. 10	Shortened Day for PreK-12 Staff Workshops
Oct. 13	Columbus/Indigenous Peoples Day
Oct. 31	Shortened Day for PreK-12 Staff Workshops
Nov. 4	Superintendent's Conference & Election Day
Nov. 11	Veterans Day
Nov. 17	Shortened Day Middle School Parent Conferences
Nov. 26-28	Thanksgiving Recess
Dec. 4	Shortened Day PreK-4 Parent Conferences
Dec. 22-Jan. 2	Holiday Recess
Jan. 19	Martin Luther King Jr. Day
Jan. 20-23	Regents Examination Days

Feb. 5	2 Hour Delay for PreK-9th Grade
Feb. 16-20	Presidents Day/Winter Recess
Feb. 17	Lunar New Year
Mar. 12	Shortened Day PreK-4 Parent Conferences
Mar. 18	Superintendent's Conference Day
Mar. 30-Apr. 3	Spring Break/Good Friday
May 15	Shortened Day PreK-12 Staff Workshops
May 25	Memorial Day
May 29	Shortened Day PreK-12 Staff Workshops
Jun. 9-10	Regents Exam Days
Jun. 17-25	Regents Exam Days (Except June 19)
Jun. 19	Juneteenth (No Regents Exams)
Jun. 25	Last Day for Students
Jun. 26	Rating Day (No exams administered)
Jun. 26	C-NS Graduation

GENERAL INFORMATION

Asbestos Management Plan (AHERA)

The NSCSD has been inspected for building materials containing asbestos as required under the Asbestos Hazard Emergency Response Act (“AHERA”). Copies of the Management Plan and the three year re-inspection are available in the main office of each building.

AHERA requires the district to appoint a “Designated Person” for asbestos-related concerns. Matthew Erwin, Director of Facilities, has been appointed as the “Designated Person” for asbestos-related concerns in the North Syracuse Central School District.

BACKPACKS

Students may carry backpacks, messenger bags, or purses during the school day. However, this is considered a privilege, not a right. The administration reserves the right to restrict or remove this privilege if safety or security concerns arise. Rolling backpacks/luggage, duffel bags, and athletic bags are not permitted during the school day without prior administrative approval.

Backpacks or bags that obstruct classroom aisles or pathways may be relocated at the direction of a teacher.

BIRTHDAYS/CELEBRATIONS

Items such as balloons, flower arrangements, or other large gifts delivered during the day will be held in the Security Office until the end of the school day. Students may pick them up at 2:00 p.m. Entertainers are not allowed to perform for such occasions on school grounds or during school hours.

Due to safety and security reasons, no deliveries such as Door Dash, Grub Hub, or other food ordering services will be accepted at the Security Desk!

BREAKFAST/LUNCH PROGRAM

Breakfast and lunch are provided to all students at no charge. A la carte items and extra milk may be purchased using a student’s 6-digit PIN, which will be issued during the first few days of school. PINs must not be shared.

Students and parents may not bring or order fast food during the school day. Any food deliveries will be declined to avoid disruptions.

MySchoolBucks is the recommended platform for adding funds to student accounts (www.myschoolbucks.com), though cash and checks payable to “School Lunch Fund” are accepted.

Breakfast is served daily from 7:15–7:30 a.m.

Vending machines in the cafeteria are available only after 2:00 p.m.

BUS TRANSPORTATION

To ride a different bus home, students must submit a parent/guardian note to the House I Office by 7:30 a.m. and will receive a yellow bus pass. Emergency requests require phone confirmation from a parent.

A late bus pass is required for the 3:30 p.m. late bus and can be obtained from a teacher. **No bus passes will be issued on shortened days.**

There is no bus transportation available after 3:30 p.m. Any concerns at the bus stop should be reported to the bus driver immediately.

CAFETERIA

The cafeteria is open for breakfast from 7:15 - 7:30 a.m., early lunch is from 10:37 - 11:07 a.m., middle lunch is 11:21 – 11:51 a.m., and late lunch is from 12:02 p.m. - 12:32 p.m. Students are scheduled for one of the three lunches based on the class they have Block 3 and Block 7.

While in the cafeteria, students are expected to:

1. Return chairs to original positions.
2. Remain in the cafeteria while eating. Food, including candy, must be consumed in the cafeteria only.
3. Clean up after yourself—this includes items you may not have used. All garbage should be discarded properly and your table should be cleaned up. Do not leave garbage on the table.
4. Students may not leave the cafeteria without a pre-signed pass.

Glass containers are prohibited at all times.

CAREER CENTER

The Career Center is located in room 118 and is open to all students. Students need to secure a pass from the Career Center during the school day.

DAILY ANNOUNCEMENTS

Video announcements will be shown at the end of 2nd and 6th blocks each day. All announcements must be submitted online by a staff member, club advisor, or coach no later than 12:00 noon the day before.

EARLY DISMISSAL PASS/LATE ARRIVAL PASS

Seniors in good standing may apply for a Late Arrival or Early Dismissal Pass. Applications are available through School Counselors.

Eligibility Criteria:

- Must be a senior in good academic standing
- Must have passed all required Regents Exams or be participating in Academic Intervention Services
- Must have signed parental permission and administrative approval
- Must maintain satisfactory academic, attendance, and behavioral records

This is a privilege and may be revoked at any time.

Note: This pass does not guarantee a parking pass.

In emergency situations, Early Dismissal/Late Arrival privileges may be temporarily suspended.

All students must exit the building by the Security desk and be ready to provide Security personnel with their schedule.

Ed Law 2-D (Bill of Rights for Data Privacy and Security)

It is the North Syracuse Central School District's responsibility to adopt appropriate administrative, technical, and physical safeguards and controls to protect and maintain the confidentiality, integrity and availability of its data, data systems and information technology resources. All stakeholders, including students, teachers and administrators should be aware of their rights and expect their data to be kept private and confidential. In order to provide a successful educational program, the North Syracuse Central School District receives, creates, archives, and transfers sensitive, private information about students, teachers, and principals protected by both state and federal law. The North Syracuse Central School District takes active measures to protect confidential information in compliance with all state and federal laws. The district expects all employees and partners to maintain the confidentiality of protected information in compliance with state and federal law and applicable board policies. The district is committed to protecting the privacy and security of data in accordance with New York Education Law Section 2-D. For additional information, go to the district website at www.nscsd.org/edlaw2D.

SUPPLEMENTAL INFORMATION REGARDING THIRD PARTY CONTRACTORS

Any and all contracts between the North Syracuse Central School District and third party contractors, under which a contractor will receive student data or principal or teacher data, shall include provisions requiring that the contractor maintain the confidentiality of shared student data or teacher or principal data in accordance with law, regulation and district policy. For more information regarding the district's data security policy, please see the complete Board of Education Policy 4202.3 by going to www.nscsd.org/edlaw2D. In addition, the district will ensure that the contract or written agreement with a third

party contractor includes a signed copy of the Bill of Rights and the contractor's privacy and security plan, in compliance with Part 121 of the Commissioner's regulations.

COMPLAINTS

Any parent/guardian, eligible student, teacher, principal or other eligible staff may file a complaint regarding a breach or unauthorized release of student data and/or teacher/principal APPR data by filing a written complaint with the district's Data Protection Officer. For more information regarding the district's data security policy, please see the complete Board of Education Policy 4202.3 by going to www.nscsd.org/edlaw2D. Additional information about acceptable computer use is available online at www.nscsd.org/IT. Questions regarding data privacy and security may be directed to the Data Protection Officer: Jason Clark, Director of Technology/Data Protection Officer jclark@nscsd.org. 315/218-2040 .

DATA PRIVACY AND PROTECTION

Education Law 2-D is a New York State law requiring school districts to take significant measures to secure and protect the personally identifiable information (PII) of students, classroom teachers, and building principals. The district provides annual training for all employees who have access to protected data. A Bill of Rights for Data Security and Privacy supplemented with information about each agreement with third party contractors is posted on the NSCSD website at www.nscsd.org/edlaw2D. The North Syracuse Central School District applies the planning, processes, and categories of information defined within the National Institute of Standards and Technology (NIST) Cybersecurity Framework to all its district practices. Whenever a third-party vendor receives PII, the district will ensure that the agreement for using the product or services includes required language. The district has published a complaint process accessible to students, parents/guardians, teachers and building principals and has developed procedures for reporting and notifying when a breach or unauthorized disclosure occurs. These are available on the NSCSD website at www.nscsd.org/edlaw2D. Jason Clark, Director of Technology, is the Data Protection Officer (DPO) who oversees implementation of Education Law 2-D responsibilities. To view the complete Bill of Rights for Data Security and Privacy online go to the district website at www.nscsd.org/edlaw2D.

EARLY DISMISSAL

When weather conditions become severe once students are in school, it may become necessary to close school earlier than the regular dismissal time. In this event, area television and radio stations will be notified to inform parents. Staff and students will be notified on the public announcement system. If school is dismissed early or closed, all after-school activities, events and programs are usually cancelled. Early dismissal information will be posted on the district website and Parent Square.

EMERGENCY PROCEDURES/DRILLS

All students and staff must follow emergency procedures when activated. Tampering with emergency equipment or bringing prohibited devices (e.g., smoke bombs, firecrackers) will result in suspension and potential legal action.

Fire drills, lockdowns, and other safety drills will be conducted throughout the school year. Directions are posted in each room and must be followed.

EMERGENCY SCHOOL CLOSING

In the event of weather-related or emergency school closures, information will be shared via local radio/TV stations, the district website, Facebook, Twitter ([@NSyracuse.com](https://twitter.com/NSyracuse)), and Parent Square.

If students are evacuated, phone lines from the Main and Health Offices will be rerouted to district administration to provide updated information.

FUNDRAISERS

All Fundraisers related to school programs must have an administrator's approval. Candy/beverages and/or food of any kind is not to be sold in the building between 7:30 a.m. and 2:00 p.m. Advisors and coaches must monitor this process closely.

LIBRARY

The library is open from 7:15 a.m. to 3:00 p.m. Monday, Wednesday & Friday. **The library is not open after school on Tuesdays and Thursdays.**

Students must follow the procedures listed below when you are in the library:

1. All students must have a pre-signed pass from a librarian for lunch.

2. Students must not bring any food or drink into the library.
3. All students will sign-out with a staff member during study hall with their planner. Students will remain in the library until dismissed by a staff member, or until the bell rings.

A student who displays inappropriate or disruptive behavior will be asked to leave the library. If necessary, a student's library privileges may be suspended.

LOCKERS

Lockers will not be assigned to each student, however they are available upon request. If you would like to have a locker, please stop by House I Principal's office and they will assign a locker to you. Lockers or combinations **should not be shared with others** and lockers should be kept locked at all times. Students are responsible for all contents in their locker even if it belongs to another student. Lockers may not be written on or permanently decorated. Students do not have a reasonable expectation of privacy with respect to their school locker. Lockers will be subject to inspection by school officials at any time, without prior notice, for any reason including, but not limited to safety, administration, and discipline. Canine searches may be held periodically throughout the year. Any locker problems should be reported to the House I Office.

At the end of the school year, the locker should be completely clean. Any items left in lockers after the last day of school will be donated.

LOST AND FOUND

Students who have lost items should check to see if they have been turned into the lost and found which is located in café 1 in the student center. Valuable items will be turned into the Main Office.

PARKING

Parking at CNS High School is a privilege for **seniors only**. Permits are assigned to eligible seniors. If you are interested in obtaining a parking permit you must have a driver's license, complete the parking registration card and:

1. Practice safe driving.
2. Report to school on time.
3. Continue to be on track to graduate and meet the scholastic eligibility policy. **See Eligibility Policy*

Students without a parking permit are allowed two temporary parking passes each semester. Students need to sign in at the security desk with their vehicle information. Students with a valid permit must park only in the designated student parking area, indicated by white numbered parking spots.

Failure to abide by the rules and regulations governing student parking will cause your parking permit to be revoked. **Any student without parking permission may have their vehicle towed** and/or be suspended from school. For the complete set of rules, please stop by the House 2 Office.

PASSES/STUDENT PLANNERS

Between 7:35 a.m. and 3:00 p.m., students in the hallway must have their planner with proper teacher signature.

A pass is for one student only and if a teacher, nurse, principal, or counselor keep a student at the end of class, etc. the student will need a pass in order to enter the classroom. **Lavatory passes (lanyards) are to be used only on the floor from which the pass was issued. Improper pass use may result in pass restriction.**

- Students are allowed to be in possession of one student planner. **Being found in possession of multiple student planners may result in disciplinary consequences.**
- Be reasonable in your requests for a pass; remember, teachers do not have to sign the planner.
- Only you can use your planner; it is not transferable.
- Should you lose your planner, you may buy a replacement in the Main Office. The cost of a replacement Planner is \$5.00.
- Teacher Pre-Signed Passes are unlimited and do not subtract from your 20 monthly passes.
- Only pre-signed passes are to be used during lunches.
- Use of passes in the first 10 minutes and last 10 minutes of class is for emergencies only.

PHOTOS

During the school year, your child may have the opportunity to have their photo taken, video image and voice recorded, and/or art and written work published in connection with a school district activity or program. Your child's photo (image),

schoolwork and/or name may be published in local newspapers, posted (displayed) on the district's internet site, or used by the requesting organization (local TV or print media) for programming, i.e., backup and their news stories.

If you DO NOT want your child's picture, name or schoolwork to be used in newspaper articles, video, and/or district publications including our district's website, please inform your school principal in writing.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance is recited during morning announcements. During this time, students are invited to stand and participate in the pledge. During the pledge, students in the hallway must stop and be quiet.

TEXTBOOKS

Books are provided free of charge. Students are expected to treat textbooks and other class materials properly and to pay for or replace them if lost or damaged. Each book is numbered and a complete record of issued books is maintained. Some courses have electronic textbooks students will be provided a pin number, which they are responsible for.

THEFT

Students should report all suspected thefts to an administrator and to the School Resource Officer. If appropriate, the classroom teacher will conduct the initial investigation. **The school is NOT responsible for personal items (example: cell phones, i-Pods, etc.).**

VISITORS

During the school day, all visitors must have an appointment with school personnel and are to sign in and obtain a visitor's pass at the Security Desk upon entering the building and display a visitor's badge. If a visitor does not have an appointment, they will not be allowed in the building. Visitors are not permitted to visit the school as guests or friends of students. Under unusual circumstances, the principal should be consulted at least 24 hours in advance for special permission. Students from other area schools will not be received as guests and are not permitted on school property. Students will not be allowed to bring young children with them to school unless there has been special administrative permission granted in advance for a specific class and teacher.

WORK PERMITS/PAPERS

Students who are required to have work permits may obtain them from their Counseling office. Forms can be picked up between 7:30 a.m. and 2:00 p.m. Requirements are as follows: complete physical within the last 12 months, and a parent signature on the application. During the summer, work permits may be obtained from 9:00 a.m. – 12:00 p.m. Tuesday through Thursday in the main office.

ACADEMIC INFORMATION

ADMISSION/ WITHDRAWAL

Students eligible to attend CNS are those whose parents or guardians are residents of the North Syracuse Central School District. Students who transfer into our district must be residing with a parent or guardian. The Superintendent of Schools must approve exceptions to this.

Students new to the school must be enrolled through the District Office. Students who are withdrawing from school for any reason must complete the withdrawal procedure. The Counseling Office should initiate this. Returning students will be notified during the summer of procedures to be followed at the beginning of the school year.

AP COURSES

CNS offers several AP courses (see list in Program of Studies).

1. **Students must take the AP exam for each AP course in which they are enrolled.**
2. AP exam fees will be due in early September.
3. Students must stay in any AP Course until the 1st 5 weeks of the first quarter.
4. In order to drop an AP course, it must be appealed to the Executive Principal.

MID-TERMS/REGENTS EXAMS/SCHOOL FINALS

Regents Exams:

If a student is absent **from a Regents Exam**, it cannot be made up. If the absence is excused (medical emergency), the teacher is to calculate the final average by averaging the quarters. If the absence is unexcused and the Regent's Exam is also the course final the teacher will enter a "0" in the final exam box (not the Regent's Exam box) of the report card.

***Electronic devices including but not limited to cell phones, i-pods, smart watches, fitness trackers, earbuds, etc. are not permitted in the testing site. Possession of these may result in a non-score.**

School Final and Mid-Term Exam:

If a student is absent **from a local final or mid-term exam**, it can be made up. Excused or unexcused absence does not need to be determined. Either way, a student must be given the opportunity to come in to take a make-up exam to be scheduled by the teacher.

If a student does not take the make-up exam, they can be given a “0” for the exam grade. (There may be a few extenuating situations where a student legitimately cannot attend the make-up test and needs one more opportunity for a make-up date. Teacher can consult with their house principal.) **Electronic devices including but not limited to cell phones, I-pods, smart watches, fitness trackers, earbuds, etc. are not permitted in the testing site. Possession of these may result in a zero on the exam.**

GRADE POLICY

Students are encouraged to reach a high scholastic average, and to perform to the best of their abilities. Grade reports are issued quarterly to indicate to the student and parents how well the student is performing. The quarterly average is a composite of grades received in class work, homework, quarterly exams, unit test scores and class participation. Since the class of 2022, students will no longer be formally ranked.

All quarterly grades in grades 7-12 will be numerical (a percentage) with the exception of averages 49 and below. Such grades will be recorded as “F-“. **All final exams, final course grades and school averages will be numerical.** A student will receive credit for a course if the final average is 65 or better. All credit bearing classes count in the GPA computation. For ranking purposes only - Honors classes are weighted 1.05, and Advanced Placement classes are weighted 1.10. (See specific graduation requirements.)

High Honor Roll GPA will be 94.5 and above. Honor Roll GPA will be equivalent to 89.5 – 94.4. Merit Roll GPA will be 84.5 – 89.4. If a student has a report card grade lower than a 70 for any course, he/she automatically does not qualify for Honor Roll.

GPA = The final class average times the credit for each class, then the sum of which is divided by the total number of credits attempted.

Weighted GPA = The final class average times the unit value for each class times the weighting of course, then the sum of which is divided by the total number of credits attempted. Not applicable beginning with the Class of 2022.

GRADUATION REQUIREMENTS

A total of 22 units are required for graduation from Cicero-North Syracuse High School. This includes two full units for four years of physical education. All students must carry at least six classes per semester plus a physical education class.

STUDENT REGENTS REQUIREMENTS			
Regents Diploma		Advanced Designation Diploma	
English	4	English	4
Social Studies	4	Social Studies	4
Mathematics ²	3	Math	3
Science ²	3	Science	3
Second Language ¹	1	Foreign Language ³	3
Art/Music	1	Art/Music	1
Health	.5	Health	.5
Electives	3.5	Electives	1.5
PE	2	PE	2

TOTAL	22.0	TOTAL	22.0
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Students are required to have successfully completed one unit of credit in a foreign language by the end of their freshman year and pass a final exam.

²An integrated course in math/science/technology may be used as the third required unit of credit in math or science.

³Students acquiring 5 units of credit in Art, Business, Technology or Vocational Education may be exempt

To qualify for a Regents Diploma all students must obtain 65% or above on all 5 Regents exams. To qualify for Regents with Advanced Designation all students must obtain 65% or above in 8 required Regents exams. A score of 65 must also be obtained in the local World Languages exam or be exempted by having completed the 5-unit sequence in Art, Music or Career Education.

Required Exams (Passing score of 65 and above)	Required exams (Passing score of 65 and above)
Common Core English	Common Core English
Common Core Algebra	Common Core Algebra, Geometry & Algebra 2/Trigonometry
Regents Global Studies	Regents Global Studies Exam
Regents U.S. History	Regents U.S. History Exam
Regents Science	Two Regents Science Exams

HOMEWORK POLICY

A. Definitions:

1. Homework

Homework is any reading, research, or practice activity that is completed outside the instructional day.

B. Planning and Assigning Homework

1. Homework should be planned and assigned in such a way that it will:

- Help students see how homework is related to learning standards.
- Ensure that the assignments, procedures for accomplishing them, and the due dates are clear.
- Ensure that the amount of homework is appropriate to students' needs and abilities.

Consider:

The grade level of the student;
The level and degree of difficulty of the subject being studied;
The maturity level of the student;
The instructional needs of the student;
The total daily homework load of the student; and
The Individual Education Plan (IEP), 504 Plan.

2. Suggested Guidelines when assigning homework:

Grades Minutes per Day:

9th – 12th No more than 20 minutes per subject or 30 minutes per block or 2 hours total.

C. Accepting, Evaluating and Returning Homework

- It is expected that homework be completed by the due date.
- All homework completed and handed in will be evaluated and returned within one week of when the assignment was submitted.

D. Calculating Grades

Homework may not count for more than 10% of a student's quarterly grade.

HONORS DIPLOMA

The words "With Honors" may be added to the Regents endorsement of a diploma if a student has earned an overall average of at least 90 in the examinations indicated:

Regents

- The Regents Exam in Comprehensive English

Regents with Advanced Designation Diploma

- The Regents Exam in Comprehensive English

- | | |
|--|---------------------------------------|
| 2. The Regents Exam in Global Studies | 2. The Regents Exam in Global Studies |
| 3. The Regents Exam in U. S. History & Gov't | 3. The Regents Exam in U. S. History |
| 4. One Math Regents Exam | 4. Three Math Regents Exams |
| 5. One Science Regents Exam | 5. Two Science Regents Exams |

A student may earn an Honors diploma if they have a 90 average in the 5 required exams. A student may earn an Advanced Designation with Honors diploma if they have a 90 average on all 8 exams listed.

*Must pass the 3rd year World Language exam with a score of 65 or better.

Students seeking the Honors endorsement on their diploma must meet one of the following criteria:

- Earn a computed average of 90 or greater on all Regents examinations applicable to the diploma OR
- Earn a computed average of 90 or greater on a minimum of three (3) Regents examinations application to the diploma and exemptions granted for the other examinations applicable to the diploma OR
- For students with fewer than (3) Regents examination scores, earn a computed average of 90 or greater for scores on Regents examinations taken and final course grades in courses ordinarily culminating in a Regents examination for which exemptions have been granted, applicable to the diploma.

Mastery

Students seeking a Mastery in Math or Science endorsement may qualify for such endorsement if they meet the requirements for a Regents diploma **with** Advanced Designation as well as one of the following criteria:

- Passes three (3) math and/or (3) science Regents examinations with a score of 85 or better OR
- Passes two (2) math and/or (2) science Regents examinations with a score of 85 or higher and has been granted an exemption on a third math and/or science Regents examination OR
- Passes one (1) math and/or Science Regents examination with a score of 85 or higher and has earned a final course average of 85 or higher in two (2) additional math and/or science courses culminating in a Regents examination for which they are granted exemptions.

If a student qualifies for CTE (Career Technical Endorsement) may also be added to the diploma if a student meets the requirements for either a local diploma, a Regents diploma or a Regents diploma with Advanced Designation AND successfully completes a Department approved CTE program including the 3 part technical assessment. Students should see their counselor or CTE teacher for details. Mastery in Math or Science Endorsement meets all requirements for the Regents diploma with Advanced Designation AND earns a score of 85 or better on 3 math Regents exams and/or 3 science Regents exams.

INCOMPLETES

A student may only receive the grade of incomplete if there is an extenuating circumstance.

All Incompletes must be approved by the student's House Principal in advance.

All Incompletes must be made up within two weeks after the end of the marking period. At that date, the teacher will change the Incomplete to an actual grade, whether the work has been made-up or not. If there are extenuating circumstances, additional time must be approved by the student's House Principal.

MAKE-UP WORK

Students who are absent or suspended from class have the responsibility of completing make-up work or tests within two days to two weeks, depending on the length of the absence (there should be a one to one correlation). Students must take the initiative, contact the teacher to ask about make-up work or tests, and make the necessary arrangements immediately upon returning to school. Students must understand that they may be required to stay after school to make up this work.

PHYSICAL EDUCATION CLASS MAKE-UP PROCEDURE

When a student has a **legal** absence from physical education class he/she must make up the absence by attending PE make up classes. PE make up classes will be held in the weight room, Mondays and Wednesdays from 2:10-3:00 p.m. All students staying to make up a class must be prepared with PE appropriate attire, with sneakers being mandatory due to renovations of the PE wing. Students will have the responsibility of signing in on the make-up sheet, putting down the correct block and their original teacher. Each class period missed due to an absence is worth 20 points.

To receive make-up credit, students must stay after school to make-up a missed physical education class. Students who neglect or refuse to avail themselves the opportunity to make-up physical education classes shall forfeit academic credit proportionate to the number of days of missed instruction.

PROMOTION PROCEDURE

10th to 11th Grade

Student must possess these minimum credits to be promoted to junior status:

- 1 Math Credit
- 1 English Credit
- 1 Science Credit
- 1 Social Studies Credit
- .5 Physical Education Credit
- and
- 8 credits completed overall

11th to 12th Grade

Students will be able to fulfill **all** graduation requirements by **June**.

STUDY HALL PROCEDURES

Study hall is a formal, quiet setting where scheduled students must:

1. Arrive on time and study in their assigned area, based on the teacher's seating chart.
2. Refrain from talking, except with permission.
3. Students who are late to study hall will not have passes from Study Hall.
4. Students who cut study hall will have consequences that range from revoked pass privileges to OSS.

Pass Procedure:

1. All students allowed out of study hall must sign out on the study hall pass list.
2. Pre-signed passes will have priority.
3. No passes will be issued to other teachers' rooms without a pre-signed pass.
4. No passes will be issued during the last 10 minutes of the period.
5. Passes are a privilege, not a right.

SUMMER SCHOOL

There is no guarantee that summer school will be offered every year. Not all courses are available in summer school; course offerings are dependent on enrollment and budgetary constraints.

Summer school is for the purpose of recovering credits needed to meet graduation requirements. Students must meet teacher expectations and comply with all summer school rules of conduct. To be eligible to enroll in summer school, a student must pass the course during the regular school year in 2 of the 4 quarters, or have a final average of 55% or better, or pass the final/Regents exam. Half-year courses require at least 1 passing quarter or passing the final exam.

TESTING OUT

To allow students the opportunity to be on cohort, the district has implemented a policy on testing out. Students in Studio Art, English (10, 11, 12), Social Studies (Global 10 and US History), Geometry, Algebra 2, Intermediate Algebra, College Algebra, Financial Algebra, Regents Chemistry, Applied Chemistry, Earth and Space Sciences (9th grade only), Biology: Life Sciences, Science Explorations and World Language Level 3 classes will be able to test out of a full year course if they are repeating the course and meet the following criteria:

1. Students must have completed the course previously.
2. An average of 65 for the first two marking periods combined as well as a final average of 65 (computed as a semester course is done, 40/40/20) must be achieved. The score from a school-developed mid-term, final, previous or current Regents exam may be used to compute the final average. If the Regents exam is one of the five mandated Regents exams (English, Global, US History, Algebra, Science), the student must pass the Regents exam. Any student enrolled in the Algebra 1 course at C-NS High School will not be eligible to test out.
3. Students who fail any one of the five mandated Regents exams will remain in the class. They may be placed in credit recovery and/or exam remediation at the discretion of the Executive Principal. Other students who do not test

out will either remain in the class or will be placed into credit recovery also at the discretion of the Executive Principal.

4. Students who test out should be scheduled for a spring semester course in late January. Otherwise, a study hall will be scheduled.
5. Students testing out from a Regents Science course must have completed the 1,200 minute laboratory requirements for the respective course.

ATTENDANCE PROCEDURES (*Refer to BOE Policy 7710 - COMPREHENSIVE STUDENT ATTENDANCE*)

The attendance office is open from 7:15 a.m. – 2:00 p.m.

All students are required to be in their Block 1 or Block 5 class by 7:35 a.m.

Attendance will be taken in each block every day. Parents will be notified via Parent Square (phone, text and/or email)

Please note: It will be the parent's responsibility to notify the school, in writing, within at least **48 hours** of the student's absence, tardiness or early departure from class or school or to provide a written excuse upon the student's return to school.

Lates to Class Block 1/5 - Students who arrive after the bell rings at 7:35 am without a pass from the Attendance Office will be admitted to class and subject to the classroom teacher's process for lates to class.

Lates to School – Excused Late - Students who arrive late to school will report to their Attendance Office, provide excuse, and obtain an "Admit to Class Pass" that will be given to their teacher as they enter the class.

Lates to School – Unexcused Late - Students who arrive late to school will report to the Attendance Office, sign in and report to class with a pass from the office. Student is subject to the classroom teacher's process and building process for lates to class.

Students who are to be excused from school early must present a note from their parents or guardian to their Attendance Office before 7:35 a.m. All excuses should include a telephone number in case parental verification is necessary. Students must obtain an "Early Dismissal Pass" from the Attendance Office before leaving the building.

Students are required to provide the Attendance Office with their home telephone number, parents' work numbers, and an emergency number (relative, neighbor, etc.) at the start of the year. They must also notify the attendance office if any of these numbers change during the school year.

Regular class attendance is one of the most important aspects of a student's educational program. The educational process requires continuity of instruction and active classroom participation. According to the Board of Education policy on comprehensive attendance, children who turn six years of age during the school year are required to attend school at the start of classes in September. Also, students who turn 16 during a school year continue to be subject to the compulsory education laws through the end of that school year. The North Syracuse Central School District Board of Education strongly believes that daily classroom attendance is an important aspect of a student's educational program.

While we want all our students and teachers in school as much as possible, we want to stress the importance of attending school only when feeling healthy.

Within the meaning of the education law, excused absences are for illness or injury, medical or dental appointments, family emergencies, death or religious holidays. Upon returning to school students must present a written explanation relative to their absence, including the specific dates they were out, to their teacher or attendance office.

Chronic truancy problems are reported to Onondaga Family Court and the student may be adjudicated as a "Person in Need of Supervision" (PINS).

Based upon the District's education and community needs, values, and priorities, the District has determined that absences, tardiness, and early departures will be considered excused or unexcused according to the following standards:

Excused Absence:

Personal illness or illness/death in the family
Impassable roads due to inclement weather
Religious observance
Quarantine
Required court appearances
Attendance at health clinics
Approved college visits
Approved cooperative work programs/field trip/school event
Military obligations

Unexcused Absence:

Family vacation
Hunting
Babysitting
Haircut
Obtaining learner's permit
Road test
Oversleeping
Non-school sporting event

A written excuse, signed by a parent or person in parental relation should be presented by the student when returning to school following each absence.

*Certain student absences will require written verification from a physician, health care provider, dentist, social service agency, court, or college. In the absence of such written official verification, student absences will be considered unexcused. A student whose absence is "unexcused" will not be allowed to participate in any after-school activities.

Disciplinary consequences may be the result of truancy, unexcused absences, and unexcused tardiness. Students may be in jeopardy of losing course credit, early dismissal/late arrival, and/or parking privileges because of excessive absences or tardiness.

Student Attendance and Course Credit -The District believes that classroom participation is related to, and affects, a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work. Consequently, for each marking period, a certain percentage of a student's final grade will be based on classroom participation as well as the student's performance on homework, tests, papers, projects, etc., as determined by the building administrator or classroom teacher. Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation, unexcused student absences, tardiness, and early departures will affect a student's grade, including credit for classroom participation, for the marking period. At the middle school/senior high school level, any student with more than 40 absences in a course may not receive credit for the course. However, students with properly excused absences, tardiness, and early departures for which the student has performed any assigned make-up work, assignments, and/or tests will not be counted as an absence for the purpose of determining the student's eligibility for course credit. District procedures will specify how student tardiness and early departures will be calculated and factored into the District's minimum attendance standard. However, the District may not deny course credit to a student who has exceeded the allowable number of absences but taken all tests, completed missed class work, and secured a passing grade.

Students who are absent from class due to their participation in a school-sponsored activity must arrange with their teachers to make up any work missed in a timely manner as determined by the student's teacher. Attendance at school-sponsored events where instruction is substantially equivalent to the instruction which was missed will be counted as the equivalent of regular attendance in class. Upon returning to school following a properly excused absence, tardiness, or early departure, it will be the responsibility of the student to consult with his/her/their teacher(s) regarding arrangements to make up missed work, assignments, and/or tests in accordance with the time schedule specified by the teacher

COUNSELING SERVICES

CONFLICT MEDIATION

The mediation process is designed to encourage people in a variety of conflicts to directly and positively confront their differences and reach an agreement. All mediations are voluntary and confidential. For more information, see your Counselor or Administrator for a confidential referral.

COUNSELING DEPARTMENT

The Counseling Department is located on each floor. Counselors work with students concerning scheduling, graduation requirements, college and career decisions and personal matters. Students who need to see their counselor during the school year should schedule an appointment.

Counselors are here to help students requesting assistance with their high school program, post high school plans and social emotional concerns. We invite students to make good use of their services. The following are procedures for appointments: 1) a pre-signed pass is required, 2) keep the appointment and be prompt, and 3) emergencies are handled immediately.

INFORMATIN FOR FAMILIES EXPERIENCING TEMPORARY HOUSING (Homelessness)

The NSCSD is committed to helping all students succeed, no matter their housing situation. If your family is temporarily without a permanent home, your child has special rights under the law to ensure they can continue their education without disruption.

Here's what you should know:

Who qualifies?

Your child has rights under this policy if you are:

- Staying with friends or family because you lost housing
- Living in a shelter, motel, car, campground or other temporary place
- In any situation where you don't have a fixed, regular and adequate place to sleep

Your child has the right to:

- **Stay in the same school** (even if you move out of the school district) if it's in their best interest
- **Get free transportation** to and from school
- **Enroll and start school right away** even if you don't have all the required documents (like proof of residency, immunization records, or school records)
- **Receive the same services and programs** as other students

How do I get help?

The district's **Homeless Liaison** can help you enroll your child, arrange transportation or answer questions about your rights. Contact Donna Marie Norton at 315/218-2121.

SCHEDULE CHANGES

Student change requests can be made until June 1st for the following school year. Any request after that date must be made within the first 2 weeks of the semester only if an extenuating circumstance applies. Students are to continue attending classes as scheduled until the schedule change, if granted, has been completely processed.

Dropping a Course:

No courses will be dropped until the completion of a 4-day letter cycle at the beginning of the semester. Full year courses may be dropped until the 5th week. Half year courses may only be dropped within the first 2 weeks of the semester. Parent, counselor and teacher permission must be obtained before a student can drop a course. If a course is dropped within the first five weeks, no grade is computed into the student's average. Required courses for graduation may not be dropped at any time. **Dropping an AP course will not be considered until after the first five weeks.**

Reminder: All students must carry at least six classes per semester plus a physical education class.

Adding a Course:

Half-year elective courses may not be added after two weeks without teacher permission. Full year elective courses may not be added after the 5th week.

Teacher Changes

A student may request a teacher change **ONLY** if the student or sibling previously had that teacher and there were documented problems. These requests must be made prior to the first day of the school year or they will not be honored.

SOCIAL WORKER

A Social Worker is available for students and/or parents to assist with concerns, which may interfere with a student's education. Services include personal counseling and referral to community agencies as desired.

DISCIPLINARY PROCEDURES/ STUDENT CODE OF CONDUCT

The Code of Conduct applies to **all students, staff, parents/guardians, and visitors** while on school property, at school events or taking part in school-related activities. The main goals are to create a safe, respectful and supportive learning environment; teach responsibility, respect and good citizenship and ensure fairness and consistency in how rules are enforced.

Student Rights:

Students have the right to:

- Learn in a safe environment.
- Be treated fairly and respectfully.
- Express themselves as long as it doesn't disrupt others or violate school rules.
- Be informed about rules and consequences.
-

Student Responsibilities:

Students are expected to:

- Come to school ready to learn.
- Show respect for others and school property.
- Follow directions from school staff.
- Follow all school rules, including behavior, attendance and dress code.
- Not bring dangerous or illegal items to school.

General Rules:

- No bullying, harassment or discrimination.
- No violence, fighting or threats.
- No drugs, alcohol, tobacco or vaping.
- No weapons of any kind.
- No cheating or dishonesty.

Positive behavior is encouraged and supported.

Disciplinary Actions (Consequences):

If a student breaks the rules, consequences may include:

- A warning or meeting with staff;
- Loss of privileges;
- Detention (staying after school);
- Suspension (removal from school for a set time);
- Referral to counseling or outside support;
- Possible police involvement for serious offenses.

The school tries to be fair, considers each situation, and may offer support services to help students correct their behavior.

Parent/Guardian Involvement:

Parents are expected to:

- Stay informed about school rules.
- Help their children follow the rules.
- Communicate with the school when needed.

Visitors:

All visitors must check in at the main office and follow school rules while on campus.

For further information, please see the entire Board of Education Policy on Student Code of Conduct (3410).

DIGNITY FOR ALL STUDENTS ACT – (DASA)**The North Syracuse Central School District will not tolerate bullying or harassment of any sort.**

Everyone should feel safe at school and at school activities. No one should be harassed or threatened because of their race, color, weight, national origin (where your family comes from), ethnic group, religion, religious practices, disability, sexual orientation, gender, or sex. The Dignity for All Students Act protects you and helps everyone feel safe at school so they can learn. The North Syracuse Central School District is committed to providing our students with a safe learning environment free from all forms of bullying, cyber-bullying, harassment and discrimination.

The North Syracuse Central School District is committed to providing an educational and working environment that promotes respect, dignity and equality for all students, staff and parents. Our policies condemn and prohibit all forms of discrimination, such as harassment, hazing and bullying on school grounds, on school buses, at school bus pick-up sites, and at all school sponsored activities, programs and events.

Speak up!

Our schools cannot effectively address bullying if incidents are not reported. Anyone (including students) who feels that they have been bullied or harassed, who wants to report an incident of someone else being bullied, or who has questions on this topic should contact the relevant school DASA Coordinator:

- Cicero-North Syracuse High School - Damon Villnave (315/218-4004)

Additional information and the form to report violations can be found on the district website at www.nscsd.org/dasa.

For further information, please refer to the Parent-Student Handbook for the entire Board of Education Policy (7550).

NON-DISCRIMINATION POLICY

It is the policy of the Board that no student shall be denied educational benefits or subjected to discrimination or harassment on the basis of age, color, race, creed/religion, mental or physical disability, marital status, military status, national origin, ethnic origin, gender/sex, sexual orientation, domestic violence victim status, genetic predisposition and carrier status, weight or any other protected category. The Board also prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/ or any other individuals who participate in an investigation of a discrimination or harassment complaint.

The North Syracuse Central School District also does not discriminate with respect to employment, including the appointment of employees, employment pay, benefits and opportunities. No person shall be denied employment or employment advancement solely because of any physical, mental or medical impairment, provided the individual is capable of performing, with or without reasonable accommodation, the essential functions of the job applied for or held.

Inquiries regarding the district's Non-Discrimination Policy should be directed to:

Section 504 Compliance Officers: Julie Darmody-Latham, Catie Reeve and Sara Kees, Directors of Special Education North Syracuse Central Schools 5355 West Taft Road North Syracuse, New York 13212. . 315/218-2144

Title IX, Title VI, Title VII, ADA, ADEA and New York Human Rights Law Compliance Officer: Dr. Michael G. Baroody, Assistant Superintendent for Human Resources North Syracuse Central Schools 5355 West Taft Road, North Syracuse, New York 13212. . 315/218-2125

DEFINITION OF DISCIPLINARY CONSEQUENCES

Detention (DT) – Students may be assigned after school detention as a disciplinary action. In most cases, the teacher in their classroom will assign first offenses after school. Detentions assigned by an administrator or dean will be held Monday, Wednesday or Thursday. Transportation will be provided following detention, which dismisses at 3:00 p.m. There is no talking, sleeping, eating or use of any electronic equipment other than a calculator. More severe or repeat infractions will result in further disciplinary consequences.

Consequences for failure to report to detention on time or at all will result in further disciplinary consequences. - DT – OSS

In-School Suspension (ISS) – An in-school restriction room is located at Cicero-North Syracuse High School. Students may be placed in this room for disciplinary reasons. Students are responsible for gathering their work prior to serving ISS and will be expected to use this time for study. There is no talking, sleeping, eating or use of any electronic equipment other than a calculator or a provided computer.

Further consequences may be assigned by an administrator for any code of conduct violations that occur in ISS.

Out of School Suspension (OSS) – The administrator will contact Parents before a student will be suspended during the school day. Suspensions by building administrators cannot exceed five days. A suspended student may not be in or on school property during the period of suspension. Students are prohibited from participation in any school activities, including spectator attendance, during suspensions. The guidance office may be contacted for homework assignments. A parent or guardian must accompany a suspended student upon his return to school for a meeting with an administrator. The Superintendent of schools determines suspensions of longer than five days from school. Students who face this consequence must attend a formal hearing.

Consequences for not attending restricted lunch range from warning to OSS.

Administrative Review Meeting – If a student is suspended for three days, the student will meet with the House Principal.

Informal Administrative Hearing – If a student is suspended for five days, the student's parent will be required to meet with school administration to review discipline, attendance and grades and create a plan for future success.

Formal Superintendent Hearing – Based on the student's disciplinary infractions a formal Superintendent's hearing may be required at which the student, parent, or guardian, building administrator and Superintendent or Superintendent's designee are present and a determination may be made that additional consequences may be brought against the student.

ACCEPTABLE COMPUTER, INTERNET, E-MAIL, AND TELEPHONE USE POLICY

As per North Syracuse Central School Board Policy #7315, **computers and peripherals are to be used for educational/instructional purposes only.**

In an effort to ensure that all parties understand and agree to the rules and regulations established in this Acceptable Computer, Internet, E-mail, and Telephone Use Policy, it is mandated that all students must acknowledge the District's approved Computer, Internet, and E-mail policies and procedures each time they log onto the system.

Please note: Students who abuse their network privileges may lose credit in a course.

The following are examples of uses that are not permitted:

- Sending or displaying offensive messages or pictures.
- Using obscene language.
- Damaging computers, systems, or networks, including uploading or creation of computer viruses.
- Violating copyright laws.
- Using others' passwords-accounts.
- Trespassing in others' accounts, files, directories, or work and harming or destroying data of other user.
- Intentionally wasting resources.
- Employing the network for commercial purposes.
- Posting personal information such as address or phone number on off-campus servers.
- Posting any information regarding the North Syracuse Central School District, District policies and/or District events without proper authorization.
- Posting any comments or information about North Syracuse Central School District Board Members, staff members or students without proper authorization.
- Activities deemed to be a security risk to the network.
- Accessing or dissemination of adult-oriented materials.
- Unauthorized downloading.

- Gambling
- Connecting non-district equipment to the network without prior authorization
- Use of any school resources, including e-mail, for distributing partisan information relative to political or school board member/budget elections.

Consequences Range From: Parent Contact / 10 – 20 days off the network / DT – minimum 5 days OSS/ Network privileges suspended for up to 1 academic year / Superintendent Hearing

AUTHORIZATION TO LEAVE SCHOOL

All students will be required to be in school for the entire day. Students may not leave the campus at any time other than the normal school dismissal unless they have permission from school administration, school nurse, or parent (through school personnel) **Students are to leave through the main entrance only.**

BOCES (Driving)

11th grade students are NOT allowed to drive to BOCES. 12th grade students are only allowed to drive to BOCES if they have completed all necessary forms from C-NS and BOCES. Driving privileges may be revoked at any time per administration.

Consequences range from: Warning / Removal from BOCES

BUS REFERRALS

Consequences Range From: Parent Contact / Warning to minimum 5 days OSS suspension / possible loss of riding privileges/Superintendent Hearing

CARD PLAYING/GAMBLING

There will be no playing cards or gambling on school grounds.

Consequences Range From: Parent Contact / DT-ISS / OSS / Superintendent Hearing

CLASS CUTS

Class Cuts – It is possible credit may not be given for any test or assignment given on that day.

Daily participation grade may be a zero.

Consequences Range From: Parent contact by teacher / Teacher DT/ Parent contact by administrator/
DT – OSS / Superintendent Hearing

CLASSROOM RULES

Each individual teacher shall establish appropriate classroom rules at the beginning of the course. Students are expected to follow these rules.

DISRUPTIVE BEHAVIOR IN CLASS

Consequences Range From: Parent Contact by Teacher / Teacher DT / Parent Contact by Administrator /
OSS / Removal from the class for a minimum five (5) consecutive days and placed in ISS
for that block / Superintendent Hearing.

DISRUPTIVE BEHAVIOR OUTSIDE OF CLASS

Consequences Range From: Parent Contact – OSS/Superintendent Hearing

DRESS CODE

As students grow and develop their identities, they often use clothing as a way to express themselves. NSCSD respects our students' rights to express their individuality in their appearance while in school and at school events. Students dress should contribute towards a safe, comfortable, and inclusive learning environment. This policy is intended to communicate student dress code expectations.

Must Wear: Clothing including both a shirt with pants, shorts, or skirt, or the equivalent and shoes appropriate for coursework. Clothing must cover undergarments.

May Wear:

- Athletic attire, yoga pants, jeggings, distressed jeans and tank tops, cropped shirts, religious and cultural headwear.

- Hats, bandanas, and/ or hoodies may be worn in the classroom provided they do not interfere with learning and the classroom teacher provides consent.

MAY NOT WEAR

Students may not wear clothing, items, or accessories that:

- Conceal/disguise a student's identity
- Depict, advertise, or imply profanity
- Advocate violence, vulgarity, hate speech
- Promote drugs, alcohol, and tobacco
- Consist of undergarments or bathing suits as outerwear
- Denigrate another person's race, color, religion, ancestry, nation origin, gender, sexual orientation, gender identity, disability or any other legally protected status
- are see-through and exposed undergarments

A staff member will have a supportive, private conversation outside of the classroom setting with a student in violation of the dress code. If the student modifies their attire to comply with the dress code, the child is released to class with no disciplinary consequences.

DRUG AND ALCOHOL POLICY

No student may use, possess, sell, or distribute alcohol or other substances, nor may use drugs or possess drug paraphernalia, on school grounds, or at school-sponsored events. The term "alcohol and/or other substances" shall be construed throughout this policy to refer to the use of all substances including, but not limited to, alcohol, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any of those substances commonly referred to as "designer drugs." The inappropriate use of prescription and over-the-counter drugs shall also be prohibited.

Additionally, the following persons shall be prohibited from entering school grounds or school-sponsored events: any person exhibiting behavior, conduct, or personal or physical characteristics indicative of having used or consumed alcohol and/or other substances, or any person who school personnel have reasonable grounds to suspect has used alcohol and/or other substances. In its effort to maintain a drug-free environment, the district shall cooperate to the fullest extent possible with local, state, and/or federal law enforcement agencies.

Any student who violates this policy will be suspended for a minimum of 5 days. The student may be referred to a Formal Superintendent's Hearing for further disciplinary action.

Consequence Range From: Parent Contact / minimum 5 days OSS / Superintendent's Hearing

For further information, please refer to the Parent-Student Handbook for the entire Board of Education Policy (7320).

ELECTRONIC DEVICES (cell phones, iPods, Smart Watches, Fitness Trackers)

Please refer to information provided in September 2025 regarding the NSCSD updated Electronic Device Policy.

Consequences Range From: Parent Contact - OSS

FALSE ALARMS (FIRE/ARSON/BOMB)

Consequences Range From: Parent Contact / Minimum 5 days OSS / Superintendent Hearing / Criminal Prosecution

FIGHTING/STUDENT ASSAULT

Consequences Range From: Parent Contact / Minimum 5 days OSS / Superintendent Hearing / Criminal Prosecution

FOOD FIGHT

Consequences Range From: Parent Contact / Minimum 5 days OSS / Superintendent Hearing / Criminal Prosecution

FORGERY/ LYING

Consequences Range From: Parent contact / DT – minimum 5 Days OSS / Superintendent Hearing

HALLWAY EXPECTATIONS

1. All hallway traffic is to the right side of the hallway.

2. Do not run, shout or engage in horseplay in the hallways.
3. There should not be any inappropriate public display of affection.
4. No student should be in the hallways without a planner pass during instructional time. All students are expected to present a pass upon request.

Consequences Range From: DT / ISS

HARASSMENT/THREATS TO STUDENTS

Harassment or bullying means the creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying, that either has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being, including conduct, threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause emotional harm, or reasonably causes or would reasonably be expected to cause physical injury to a student or to cause a student to fear for his or her physical safety. The foregoing definition includes acts of harassment or bullying that occurs: on school property, and/or at a school function, or off school property where such acts creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property. Acts of harassment and bullying include, but are not limited to, acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, * disability, sexual orientation, gender or sex. For the purposes of this definition, the term "threats, intimidation or abuse" shall include verbal and non-verbal actions. **For further information, please refer to the Parent-Student Handbook for the entire Board of Education Policy (7550).**

Consequences Ranges From: Parent Contact /Warning – 5 Days OSS / Superintendent Hearing

HARASSMENT/THREATS TO STAFF

Definition of Harassment – The creation of a hostile environment by conduct or by threats, intimidation or abuse

Consequences Range From: Parent Contact / minimum 1 - 5 days OSS / Superintendent Hearing

INDECENT EXPOSURE

Consequences Range From: Parent Contact / ISS - minimum 5 days OSS / Superintendent Hearing

INSUBORDINATION

Refusal to follow a reasonable order or request by a staff member.

Consequences Range From: Parent contact by teacher / Teacher DT / Parent Contact by administrator /
DT – minimum 5 days OSS / Removal from class for 5 days and placed in ISS for that
block/ Superintendent's Hearing

LATE TO CLASS

Students who arrive late to class without a pass will be admitted to class and subject to the classroom teacher's process for lates to class.

Consequences Range From: Warning by teacher / DT assigned by teacher or attendance aide

LEAVING CLASS WITHOUT PERMISSION

Consequences Range From: Parent Contact / DT – OSS / Superintendent Hearing

LEAVING SCHOOL GROUNDS WITHOUT PERMISSION

Consequences Range From: Parent Contact / ISS - minimum 5 days OSS / Superintendent Hearing

LOITERING IN HALLWAYS/STAIRWAYS

The free passage of students and staff through the hallways and on the stairways is a priority consideration. Loitering on landings and stairs and hallways is a safety hazard and is not permitted at any time.

MISUSE OF STUDENT PLANNER

Consequences Range From: DT- ISS

OBSCENITIES – GENERAL

Consequences Range From: Parent contact / DT - minimum 5 days OSS / Superintendent Hearing

OBSCENITIES TO STAFF

Consequences Range From: Parent contact / ISS - OSS / Superintendent Hearing

PARKING VIOLATIONS

Consequences Range From: Parent Contact / Warning / Loss of parking permit for up to the rest of the school year/ Towing.

PLAGIARISM/CHEATING/ACADEMIC MISCONDUCT

1. You have cheated or plagiarized when you:

- Copy sentences or paragraphs out of books, magazines, encyclopedias, etc. and present them as your own
- Present someone else's argument or ideas as your own
- Copy someone else's lab report, outline, essay, report or term paper, or any assignment or test.
- Allow someone else to write your papers, reports, etc.
- Borrow or buy someone else's reports or papers and submit them as your own.

2. How to avoid plagiarism:

- Use quotation marks and footnotes when directly quoting someone else's words.
- Give the author/source when paraphrasing-rearranging words, mixing them with your own or summarizing another's ideas.
- Do not use another's ideas as though they are your own without documenting the source (parent, author, other authority).
- Do not obtain research papers, outlines, reports, homework, etc. from another student or source and use it or part of it as your own.
- Unless specifically directed to do so by the classroom teacher, use of any electronic devices during an in-class assignment or test.

When you submit your assignment, you must be able to:

- a. Explain the vocabulary you have used.
- b. Explain the ideas and arguments you have used.
- c. Demonstrate your understanding of the work in the paper.
- d. Submit your sources and rough drafts on request.

3. Penalties for submitting a plagiarized class assignment:

- No credit for the assignment that was plagiarized.
- Plagiarized assignment cannot be redone or made up.
- Parents will be notified.
- DT – OSS

Penalties for submitting a plagiarized article to a publication:

- The student who plagiarized will write a letter of apology and a letter of retraction to the editor and staff of the publication.
- The retraction will be printed in the next regularly scheduled publication. The student's parents will also meet with the Executive Principal. There may be further disciplinary actions taken.
- DT – OSS / Superintendent Hearing

RESTRICTED AREAS

Students are not allowed to be in restricted areas, either inside or outside the building. During school hours, these areas include any location outside the building except the flagpole area.

Students are to exit the building only at the Security Desk. Staff rooms, staff bathrooms and use of the elevator without permission are examples of areas inside the building that are restricted at all times.

Consequences Range From: Parent Contact / DT - minimum 5 days OSS / Superintendent Hearing

SEXUAL HARASSMENT POLICY

It is the policy of the North Syracuse Central School District that all students be free from prohibited discrimination, including harassment and sexual violence, on school grounds, on school buses, in the classroom, at co-curricular and extra-curricular activities, and at all school-sponsored activities and programs. Furthermore, through the enactment of this

policy a grievance procedure exists to deal with any allegations of prohibited discrimination or harassment. Allegations of sexual harassment will be investigated thoroughly and in a timely manner. The results of the investigation will determine the response to each allegation. Acts of sexual harassment will be met with appropriate remedial action.

Please refer to the Parent/Student Handbook for the complete Board of Education policy (7551) and reporting procedures.

Consequences Range From: Parent Contact / Warning to minimum 5 days OSS / Superintendent Hearing

SMOKING/VAPING

Possession, use of tobacco, or tobacco related products (matches, lighter, e-cigarettes, etc.) on school property or at school activities is prohibited and considered to be a severe violation of school regulations. Any act that is unlawful as indicated by local ordinances or state and federal law will not be permitted. Students who violate these regulations will be referred immediately to the administration for disciplinary action. Cigarettes and/or related products will be confiscated.

Possession – Consequences Range From: Parent Contact /ISS – OSS / Superintendent Hearing

Usage – Consequences Range From: Parent Contact / ISS - OSS /Superintendent Hearing

STAFF ASSAULT

Consequences Range From: Parent Contact / minimum 5 days OSS / Superintendent Hearing

STUDENT SEARCHES, SEIZURES, AND INTERROGATIONS

A. In authorizing such searches, the Board acknowledges that both state and federal constitutional rights protect students from unreasonable searches of their person, as well as of their possessions (e.g., pocket contents, book bags, handbags, etc.). The District, however, has a substantial interest in maintaining security and order in the classroom and on school grounds. Therefore, unlike police officers, school officials do not need to obtain a warrant prior to conducting a search of a student. School officials need only have “reasonable suspicion” that a particular search will reveal evidence that the student has violated or is violating either the law or the rules of the District.

The district’s rules regarding these matters are set forth more fully in the district policy #7330

B. Lockers, Desks, and Other School Storage Spaces

Students do not have a reasonable expectation of privacy with respect to school lockers, desks, or other school storage spaces. Rather, lockers, desks, and other school storage spaces are public spaces and remain the property of the District. Students may use these areas for the limited purpose of temporarily keeping items needed to participate in school instruction and activities.

Lockers, desks, and other storage spaces will be subject to inspection by school officials at any time, without prior notice, for any reason including, but not limited to, safety (e.g., bomb threat), administration (e.g., rotting food), and discipline (e.g., illegal or prohibited items). Two school officials shall conduct the search.

C. Personal Searches and Searches of Student Possessions

Searches of a student's person or their possessions may be conducted based upon "reasonable suspicion" that a prohibited or illegal item is on a student's person or in a student's possession. The individual authorized to conduct the search must be assisted by another school employee, as he/she shall designate. The School Resource Officer will conduct all searches for weapons, especially firearms. If a School Resource Officer is not available, a building administrator will contact the local police. "Reasonable suspicion" to conduct a search of a student or a student's possessions, and the scope of the particular search shall be based upon such factors as: (i) the student's age; (ii) the student's history and record in school; (iii) the prevalence and seriousness of the problem to which the search is directed; (iv) the urgency necessitating the immediate search; and (v) the probative value and reliability of information used as justification for the search. The search shall be limited to the extent necessary to locate the illegal or prohibited items. The request for the search of a student or a student's possessions shall be directed to the building Principal or the Assistant Principal. The building Principal or Assistant Principal shall first attempt to obtain an admission from the student regarding the prohibited matter, or attempt to obtain voluntary consent to conduct a search. If there is reasonable belief that the health or safety of others is seriously and immediately threatened, then the search may be conducted immediately. Whenever practicable, searches should be conducted in the privacy of the administrative offices. If the school officials conclude that a more intrusive search is necessary (i.e., a search which requires a student to remove any or all clothing, other than the removal of outer coats or

jackets), then the District shall attempt to notify the parents of the student by telephone. If the District is unable to contact the parents by telephone, then the district shall conduct the search of the student and shall notify the parents in writing thereafter. A search beyond the outer clothing shall be conducted only by a school official of the same gender as the student and in the presence of another school official who is also of the same gender as the student. The person conducting the search shall be responsible for the prompt recording, in writing, of each student search. Such writing should include the date and time of the search, the reasons for the search, information received that established the need for the search, and, where appropriate, the name of any informant(s) from whom information was received (informants other than District employees will be considered reliable, among other reasons, if they have previously supplied information which was accurate and verified, if they make an admission against their own penal interest, or if the same information is received independently from several informants). The written record of the students search shall also contain the names of those persons who were present when the search was conducted, any items discovered or taken as a result of the search, and the disposition of such. **Refusal to be searched may result in a formal hearing with possible long term suspension.**

For further information, please refer to the Parent/Student Handbook for the entire Board of Education Policy.

STUDY HALL CUTS

Consequences Range From: No pass privileges – OSS

THEFT OR POSSESSION OF STOLEN PROPERTY

Consequences Range From: Parent Contact /ISS - 5 days OSS / Superintendent Hearing/Law Enforcement Contact

THREATS OF VIOLENCE

The North Syracuse Central School District is entrusted with the health and welfare of all students in our schools. With this in mind, all threats are treated seriously and dealt with in accordance with the standards set forth by the New York State Education Department. The North Syracuse Central School District will therefore prosecute any and all perpetrators to the fullest extent of the law. **For further information, please see the entire Board of Education Policy on Student Code of Conduct (5311.1 and entire Reporting of Crimes Committed on School District Property to Local Law Enforcement Agencies (5311.6)**

Consequences Range From: Parent Contact / OSS / Superintendent Hearing / Criminal Prosecution

TRUANCY

A student absent from school without knowledge of the parent or guardian is considered truant.

Consequences Range From: Parent Contact- DT

VANDALISM

Consequences Range From: Parent Contact / DT - 5 days OSS / Superintendent Hearing

VIOLATION OF CIVIL STATUTES

All students should be aware that if they are found to be in violation of civil statutes while on school property or in school buildings, they are subject to suspension from school and subject to suspension from all co-curricular activities for a period of time to be determined following such violations. In addition, law enforcement agencies will be involved.

WEAPONS

Pursuant to the Federal Gun-Free Schools Act of 1994, any student found guilty, after a Superintendent's hearing, of bringing a weapon (BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutter, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device instrument, material or substance that can cause physical injury or death) onto school property, or having a weapon in his or her possession on school property will be subject to a minimum of 5 days OSS and up to **at least a one year suspension** and subject to review on a case-by-case basis by the Superintendent of Schools. Students with disabilities will be disciplined in accordance with the requirements of the IDEA.

Possession/use/sale of other weapons, BB's, bullets, fireworks, pepper spray, chemical propellants or other dangerous instruments or contraband has consequences ranging from a minimum 5 days OSS suspension to Superintendent Hearing.

Detonation of an explosive device will involve a minimum 5 day OSS and a Superintendent's hearing to consider a longer period of suspension or permanent suspension and law enforcement contact.

HEALTH SERVICES

ACCIDENTS

All injuries to students and staff while at school must be reported to the Health Office as soon as possible after the incident. The school nurse will inspect the injury and provide nursing care as needed. An Incident Report will be completed and then filed with the district insurance carrier if indicated. **The school district does provide secondary insurance coverage for students who are injured.**

CHILD ABUSE

Our Board of Education has established a policy relating to child abuse and maltreatment.

Please refer to the Parent/Student Handbook for complete Board Policy.

ILLNESS

If a student becomes sick at school, the student should report to the Health Office immediately after having their planner signed by the classroom teacher. This is the only proof that the student has been in the Health Office. Only the Health Office has permission to early excuse students who are sick from school during the day after parents/guardian have been contacted. Students are not allowed to walk home if they are sick.

Becoming sick in a lavatory or in any other school location besides the Health Office is not an acceptable excuse for missing a class or study hall. In case of an extended illness/injury, requests for homework assignments will be channeled through the School Counseling Office.

MEDICATION

The school nurse, in conjunction with a medical regimen prescribed by a licensed prescriber, will administer medication only when the following circumstances have been satisfied:

1. A written request from the parent/guardian to administer the medication, as specified by the physician/dentist, has been submitted.
2. A written statement from a licensed prescriber has been submitted, indicating the name of the prescribed medication, the dosage, the frequency of administration and the duration.
3. The medication has been delivered to the school nurse by the parent/guardian in its original container.
All medications, over the counter and prescription, must be kept in the Health Office. This includes ointments (such as Neosporin), eye drops, nasal sprays, inhalers, skin patches, pills, liquids, injections, etc.

Under special circumstances, students with life threatening health issues may be permitted to carry individual doses of emergency medication. This must be arranged with the school nurse and the student must also carry written permission from the nurse with the medication at all times. This includes inhalers.

A student carrying medication without following the above stated procedure is in violation of this policy and subject to disciplinary action/suspension.

For further information, please see the entire Board of Education Policy on Student Medication (7513).

STUDENT ACTIVITIES

AFTER SCHOOL PROCEDURES

Students may stay after school from 2:10 – 3:00 p.m. for the following reasons:

1. For extra help from a teacher
2. To use the Library
3. To wait for sporting practices that start at 3:00 (Cafeteria 1 Sports Study Hall)
4. School sanctioned meeting/event

Students are expected to stay with the teacher/advisor until 3:00 p.m. If a student needs to leave prior to 3:00 p.m., a pass must be written and signed by a teacher and the student must leave the building or report to Cafeteria 3 Study Hall.

Each CNS teacher will be available two days per week during the school year from 2:10 p.m. – 3:00 p.m., for assigned tutoring of students in subjects within the teacher's current areas of preparation. Each teacher will announce times when extra help and make-up work can be completed.

All disciplinary procedures are the same for CNS students during the school day as well as during after school events and activities. Students who have violated the District Drug & Alcohol Policy, smoking policy, and/or are disruptive will be required to leave the event and will be suspended. Parents will be contacted.

SPECIAL EVENTS/DANCES

Events must be approved by the school administration. Traditional activities are scheduled in the spring preceding the new school year. Other events are added to the calendar as they are approved throughout the school year.

Every school event must have school staff members in charge. In addition, police officers are present at school dances and many athletic events. Students who leave a dance, athletic event, or a special school event may not re-enter. Rules at school events are the same as during school hours. The use of abusive language or gestures is forbidden. The school dress code is also to be followed. Students are expected to adhere to reasonable requests of teachers, administrators, and chaperones.

Students attending the Senior Ball must be in attendance at school on the day of the Senior Ball. Students attending the Junior Prom must be in attendance at school on the day of the Junior Prom. Emergency absences must be verified and excused by the House Principal in order to attend either the Junior Prom and/or Senior Ball. All guests must complete a guest permission form before they are allowed to attend the dance. CNS students are responsible for their guests. Guests must be in grades 9-12 and not over the age of 20 and must show a photo ID prior to being admitted to the event.

Dance tickets are pre-sale and are not available the night of the dance. The Junior Prom is from 7:00 p.m. – 11:00 p.m. and the Senior Ball is from 7:00 p.m. – 11:00 p.m.

Students can choose from a variety of special interest clubs. There is a Student Activity Fair in mid-September for students to sign-up for various clubs and activities. Students should feel free to seek out information from activity members or advisors. Many clubs hold open membership and welcome students who develop interest in the activity at any time in the school year.

Events will end at the scheduled time. Students should pre-arrange transportation from school events since the building will be closed at the end of the activity.

ATHLETIC & CO-CURRICULAR ELIGIBILITY PROCEDURES

Academic Performance

Participation in school sports is a privilege that comes with the responsibility of maintaining strong academic performance. Athletics and extracurricular activities play an essential role in a student's overall development, teaching valuable lessons in teamwork, discipline, and perseverance. However, these lessons are most impactful when balanced with a commitment to academic excellence.

Our policy emphasizes that student-athletes are students first. Maintaining satisfactory academic standing is not only vital for future success but also a requirement for continued involvement in athletic programs. This approach encourages students to prioritize their studies while enjoying the benefits of athletic participation. The following guidelines outline how academic performance affects eligibility and provide a structured support system to help students remain on track both in the classroom and on the field.

Though warnings may be given at any time by an adviser, coach, or administrator who feels it is necessary, PROBATION will result if the student has two or more failures during any five-week grading period. A student placed on PROBATION may continue to participate in all activities and will be monitored over a two-week period by means of an eligibility update form. A student will maintain eligibility if the weekly update indicates achievement of a passing grade for the classes in which a failing grade was received and/or teacher comments indicating consistent satisfactory effort in all classes.

At the end of the two-week PROBATION period, if the student continues to receive a failing grade in more than one course or does not display consistent satisfactory effort in all classes, the student will be INELIGIBLE to participate. An INELIGIBLE student may still practice and attend meetings, but is not permitted to participate in games, performances or culminating events. Students will remain INELIGIBLE until a passing grade is achieved for the next marking period or interim progress report period.

Student will complete eligibility update form weekly and submit to his/her coach at specific points during the season to include five-week updates and quarter grades.

Expectations

Situation	Remedial Effort	Responsibility
Failing two or more courses during any 5-week period will be...	Placed on probation for two weeks. During this time the student may continue to fully participate, compete or perform. Must complete Eligibility Update Form weekly	* Athletic office runs ineligibility report based on above *House Principal reviews weekly forms and reports to AD * Coach helps to support athlete
After two-week probation period and still failing more than one course will be....	Ineligible to participate During that time allowed to practice and attend meetings but not permitted to participate in games, performances or events Remains ineligible until passing grades are achieved Must continue to complete weekly Eligibility Update form and submit to Athletic Office	*AD determines ineligibility status based on reports from administration *House Principal reviews weekly forms and reports to AD *Coach helps to support athlete

NSCSD Athletic Eligibility Determination

Season	Level	Start Date	Eligibility Determination Based On...
Fall	JV/V	August 18	5 week progress report October 10, 2025
Fall	Modified	August 25 - October 25	5 week progress report October 10, 2025
Winter	JV/V	November 17	Marking Period 1 Report Card November 14, 2025 15 week progress report December 19, 2025

Winter	Modified 1	October 27 - December 23	Marking Period 1 Report Card November 14, 2025
Winter	Modified 2	January 1 - March 7	15 week progress report December 19, 2025 Marking Period 2 Report Card February 4, 2026
Spring	JV/V	March 9	25 week progress report March 13, 2026 Marking Period 3 report card April 24, 2026
Spring	Modified	April 13 - June 13	Marking Period 3 report card April 24, 2026

ATHLETIC & CO-CURRICULAR CODE OF CONDUCT

A North Syracuse Central School District Student- Athletes are expected to follow our guiding values:

COMMIT TO EXCELLENCE

- We strive to bring out the best in ourselves and each other—no matter our circumstances, ability, or role.
- We value our growth on the journey as much as the goals we pursue.

ACT WITH INTEGRITY

- We put our guiding values in action—everywhere, all the time.
- We own it and make things right when we fail, make mistakes, or fall short of our guiding values.

BUILD UNITY

- We cultivate a spirit of camaraderie, community, and collective commitment amongst teammates.
- We develop pride and unity in our school and community by how we compete and conduct ourselves.

BE RESILIENT

- We show optimism, patience, flexibility, and responsibility in the face of difficulties and adversities.
- We support one other, reaching out when needed, and finding hope in our ability to hold fast and emerge stronger from our hardships.

LEAD THE WAY

- We lead in our role with enthusiasm, seeking always to add value to the shared goals and collective good of the team.
- We compete in a way that respects the game, our teammates, opponents, coaches, officials, and spectators.

Attendance:

All students are required to attend school and classes regularly. All students must be enrolled in a minimum of five (5) subjects.

All students who expect to play in a scheduled game, practice or, activity/event must be signed into school no later than 30-minutes after the official start of the school day and attend a full schedule of classes on the day of, or in the case of a weekend game, or activity the day before the event.

Participation Expectations:

Students who fail to meet these behavioral expectations listed below or any other infraction in the student code

of conduct may be suspended from their participation in athletics, in addition to any other penalty imposed by the school or by the district.

- **Possession and/or Use of Drugs or Alcohol** - The possession or use of drugs, drug paraphernalia or alcohol or the consumption of drugs or alcohol at any time is strictly prohibited.
- **Possession and/or Use of Tobacco or Other Nicotine Products** - The possession or use of tobacco or other nicotine products (vaping) is strictly prohibited.
- **Hosting/Attending of Drinking/Drug Parties** – Student-athletes are prohibited from hosting/attending a party that involves alcohol, drugs, marijuana or other controlled substances.
- **Hazing/Initiation Ceremony** - NSCSD interscholastic coaches will not permit, nor will NSCSD student-athletes stage, any type of “initiation ceremony” or hazing for athletes at any time and on any level.
- **Poor Sportsmanship** – Student-athletes, whether participants or spectators, will observe courteous behavior during all sporting events. Booing, whistling, name calling, obscene gestures, fighting or arguing with the sports official or other athletic participants is prohibited.
- **Harassing or Bullying**- Students-athletes are prohibited from any form of harassment or bullying.
- **Stealing** - Stealing of any kind, including athletic clothing belonging to NSCSD or our opponents, will not be tolerated.
- **Vandalism or Property Destruction** - Vandalism or property destruction are infractions in NSCSD’s Code of Conduct.

First violation- the student will serve the suspension administered by the school, along with a suspension from all athletic and co-curricular activities or teams, beginning at the conclusion of the school suspension, or as otherwise determined at the discretion of the Athletic Director.

Second Violation-will result in immediate dismissal from athletic/co-curricular activity/team for the remainder of the season

Third Violation- will result in total prohibition for one calendar year from all athletic/co-curricular activity/teams from date of infraction to the same date a year later.

Leaving a Team

Athletes who choose to leave a squad after the initial tryout period will forfeit contest participation for the first 20% of the competitions during the next sport that they try out for and make the team.

The Athletic Director and Coach, may, upon mutual agreement allow for exceptions for a student athlete’s withdrawal from a team.

Equipment loss

Any loss of equipment, or locker damage must be paid for at the end of each activity season. Failure to pay by the end of the activity season will result in the student not being able to go out for another activity. Failure to pay by the end of the school year will result in the student’s ineligibility for future activities.

After School Schedule

Use this chart to keep track of when your teachers are available to stay after school for extra help. Write down what room they stay after in and check what days of the week they are available. Teachers stay after school from 2:10 – 3:00 pm. If you need help creating a weekly after school schedule, please stop in and see your school counselor.

Course Name	Room	Monday	Tuesday	Wednesday	Thursday	Friday
English						
Math						
Science						
Social Studies						
World Language						
Physical Education						
Elective						

Elective						
Elective						
Elective						

ACTIVITIES LIST

Name of Activity	Activities Involved	Grade Level	Additional Qualifications	Advisor
Art Club/Gallery	Fundraise for Art Department Trips	10-12	Desire to participate	Ms. Daviau
C-NS Business Club	Competitions, involvement in the business community	10-12	Desire to participate	Mr. Lucia Mr. Mancabelli
Class of 2026	Fundraising and planning for Senior class events	12	Desire to participate	Mr. Button Ms. Venner
Class of 2027	Fundraising and planning for Junior class events	11	Desire to participate	Ms. DeMauro Ms. McPhillips
Class of 2028	Fundraising and planning for Sophomore class events	10	Desire to participate	Ms. Leach Ms. Crandell
Crochet Club	Learning the Art of Crocheting	10-12	Desire to participate	Ms. Woznica
D & D	Creating D & D Campaign	10-12	Desire to participate	Mr. Sugrue
Esports		10-12	Desire to participate	Mr. Brisson
GSA (Gay, Straight Alliance)	Promotes awareness acceptance of diversity	10-12	Desire to participate	Mx. Leo Mr. Greabell
Math League	Learn more about math through problem solving	10-12	Desire to participate	Ms. Germain
Human Rights		10-12	Desire to participate	Ms. Hayman

National Honor Society	Community service and fundraising	11-12	Application Process	Ms. Capria
Positivity Project	School and Community Activities		Desire to participate	Ms. Bambino
Principal's Cabinet		10-12	Application Process	Mrs. Hill
Productive Actions for Change (P.A.C.)	Student run peer leadership group to assist and create a positive culture and create a closer community	10-12	Desire to participate	Ms. Couillard
Robotics		10-12	Desire to participate	Mr. Miner
Student Government	Discussing & reforming school policy, fundraising, involvement in school community	10-12	Application Process	Ms. Palmisano
Science Olympiad	Competitions	10-12	Desire to participate	Mr. Glaub
Take a Look At Teaching	Learn about the teaching profession.	10-12	Desire to Participate	Ms. Cushner
The Hidden Opponent	Promotes mental health awareness	10-12	Desire to Participate	Mr. Jones
Tri-M Honor Society	Community service and Fundraising	10-12	Application Process	Mr. Harnois
UMOJA	Celebrates diverse cultures and discuss present day issues	10-12	Desire to participate	Ms. Williams
Unified Club		10-12	Desire to participate	Mr. Smith
Yearbook	Take photos, write articles and captions, and organize yearbook	10-12	Applications may be picked up in September	Mr. Farranto TBD

ATHLETIC TEAMS

Sport/Activity	Boys/Girls	Season	Coach
Baseball	Boys	Spring	V: Mr. Bailey JV: Mr. Marano
Basketball	Boys/Girls	Winter	VB: Mr. Martin VG: Mr. Siechen JVB: Mr. Wojcik JVG: TBD

Bowling	Boys/Girls	Winter	VB: Mr. Button VG: Mr. Shannon
Cheerleading	Co-Ed	Fall/Winter	V: Ms. Colombini JV: Ms. Sims
Cross Country	Co-Ed	Fall	V: Mr. Broton
Field Hockey	Girls	Fall	V: Mr. Kennedy JV: Ms. Smith
Flag Football	Girls	Spring	V: Mirizio
Football	Boys	Fall	V: Mr. Ryan JV: Mr. Pynn
Golf	Boys/Girls	B-Fall G-Spring	VB: Mr. Banks VG: Mr. Shannon
Ice Hockey	Boys	Winter	V: Mr. Jones
Indoor Track	Boys/Girls	Spring	VB: Mr. Hilt
Lacrosse	Boys/Girls	Spring	VB: Mr. Wilbur VG: Mrs. Prentice JVB: Mr. Ryan JVG: Ms. Cummings
Soccer	Boys/Girls	Fall	VB: Mr. Campbell VG: Mr. Lenchert JVB: Mr. Haight JVG: Mr. Siechen
Softball	Girls	Spring	V: Ms. Nandin JV: Ms. Nash
Swimming	Boys/Girls	Fall Winter	VB: Mr. Ranieri VG: Mr. Gill
Tennis	Boys/Girls	Spring Fall	VB: Mr. Wojcik
X-Country	Boys/Girls	Fall	V – Mr. Broton
Track and Field	Boys/Girls	Spring	VB: Mr. Hilt VG: Mr. Broton
Unified Basketball	Boys/Girls	Spring	Mr. Smith Ms. Jones
Volleyball	Boys/Girls	Fall	VB: Mr. Lucia VG: Ms. Nash JVB: Mr. Knoop
Wrestling	Boys Girls	Winter Winter	V: Mr. Wise JV: Mr. Ramos Mr. Caraher

MUSIC ACTIVITIES

Name of Music Activity	Activities Involved	Grades	Additional Qualifications	Advisors
Brass Ensemble	Performances	10-12	Enrolled in music program	Mr. Hover

Fall Drama	Performances	10-12	Auditions	Mrs. Rausa Mr. Nadler
Jazz Ensemble	Performances	10-12	Enrolled in music programs. Audition	Mrs. Rausa
Marching Band	Performances	8-12	Auditions	Ms. Seamans
Musical	Performances	10-12	Auditions	Mrs. Rausa
Pop Strings	Performances	10-12	Enrolled in music program, Audition	Mr. Harnois
Symphonic Band	Performance	10-12	Open to any instrumentalist	Ms. Seamans
Chamber Orchestra	Performances	10-12	Enrolled in music program, Audition	Mr. Harnois
Vocal Jazz	Performances	10-12	Enrolled in music programs, Enrolled in Music Programs	Mrs. Rausa
Winter Drumline	Performances	8-12	Auditions	TBA
Winter Guard	Performances	10-12	Auditions	TBA

SEPTEMBER
STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

OCTOBER
STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

OCTOBER

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

NOVEMBER
STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

NOVEMBER

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

DECEMBER
STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

DECEMBER

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

JANUARY
STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

JANUARY

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

FEBRUARY

STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

FEBRUARY

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

MARCH
STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

MARCH

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

APRIL

STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

APRIL

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature

[illegible]

STUDENT SIGNATURE _____

MAY

TEACHER PRE-SIGN PASS

STUDENT REQUEST PASS

Date	Destination	Time	Teacher	Return Time	Return Signature

STUDENT SIGNATURE _____

JUNE

TEACHER PRE-SIGN PASS

Date	Destination	Pre-Sign Teacher	Releasing Time	Releasing Teacher	Return Time	Return Signature