

NORTH SYRACUSE CENTRAL SCHOOLS

EMPLOYEE EVALUATION

Name Of Employee:

Date:

Location: _____ Sick Days Used Since Last Evaluation: _____

DIRECTIONS TO EVALUATOR: After careful observation and consideration, please circle the number that most nearly represents in your judgment, the rating of the above named employee. Use space provided for comments.

- Key: (1) below standard
 (2) needs improvement
 (3) satisfactory – meets acceptable standards
 (4) above average

1. Ability to do work	1	2	3	4
2. Works cooperatively and willingly	1	2	3	4
3. Shows initiative – moves to next job without delay	1	2	3	4
4. Ability to get along with others	1	2	3	4
5. Appearance	1	2	3	4
6. Attendance	1	2	3	4

Goals:

Employee's Signature Date

Maintenance Supervisor Signature Date

Assistant Directors Signature Date

Directors Signature Date