

CUSTODIAL OVERTIME SHEET

Pay Date: _____

DATE:

	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	ADJ	ADJ	ADJ	TOTAL

REASON KEY:
 A - Athletic Event (Approved by Tom Tatham)
 B - Co-curricular Event (approved by _____)
 C - Capital Project (specify _____)
 D - Snow Day
 E - Snow Removal
 F - Facilities Usage (outside organization, need to bill)
 G - Security
 H - Sonitrol
 I - Other (specify _____)

 Supervisor Signature Date

 Principal Signature Date