

NORTH SYRACUSE CENTRAL SCHOOLS

**FOOD SERVICE OFFICE**

5520A EAST TAFT ROAD  
NORTH SYRACUSE, N.Y. 13212  
(315) 218-2175  
FAX # (315) 458-0136

Wendy Swift / Don Keegan  
Director of Food Service/ Assistant Superintendent for Management

June 2025

Dear Parent or Guardian,

Your 12<sup>th</sup> grade student may have a balance on their school lunch account. To request a refund or to transfer funds, please complete this form and return to the food service office at the address listed below by 6/20/2025.

**Senior Student Name** \_\_\_\_\_

Please check one of the following:

\_\_\_ Transfer the funds to my other child's account attending school next year.

Name \_\_\_\_\_ School \_\_\_\_\_

\_\_\_ Refund these funds in a check to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Guardian signature: \_\_\_\_\_

**\*Important Note\***

**Smart Pay option on MySchoolBucks.com will be disabled on June 20, 2025. No other credit card payments will be received after this date. Please cancel your senior student's account by June 20th 2025.**

**Please return this form by June 20, 2025 to:**

North Syracuse Central School District  
Food Service Department  
5520 A East Taft Road  
North Syracuse, NY 13212

If you have any questions call Judy Fero, Account Clerk, at 315 218-2177.